keeping in view the job requirements & functional needs. They are reviewed and revised from time to time, mainly on recommendations of Central Pay Commissions. Hence, there is no question of any loss of work output or monetary loss on account of existing system.

Having regard to this and also to the differences in working conditions, level of development, social and economic conditions, it may not be appropriate to make a baid comprison with the system of holidays and Working hours in other countries.

(e) The State Governments have sole discretion in the matter of holidays and working hours. As regards Union Territories, they generally follow the Central Government pattern.

Guidelines on Submission of cases in Ministries

1935. SHRI RAJ NATH SINGH: Will the PRIME MINISTER be plesed to state:

(a) whether Government have issued any guidelines to all Ministries that there should not be more than one channel for submission of cases between the Section Officer and the Joint Secretary's level;

(b) whether such guidelines are being observed in the Directorate-General of Employment and Training, Ministry of Labour; and

(c) if not, whether any study would be made or any action would be taken to implement those guidelines in the above Directorate?

THE MINISTER OF STATE IN THE MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS (SHRI S.R. BALASUBRAMONIYAN): (a) Yes, the Government have issued guidelines vide para 22 of Manual of Office Procedure brought out in March, 1987 to all ministries/departments, which provide that an officer above the level of section officer will take action on a case in accordance with the departmental instructions describing the level of final disposal and channel of submission for each category of cases. As far as possible, it will be ensured that a case is seen by an Under Secretary or a Desk Officer/ Director but not both.

(b) and (c) DGE&T has informed that the above mentioned guidelines are being followed by them wherever possible. However, as the functioning of the DGE&T is largely technical in nature, the said guidelines are difficult to be followed in toto. DGE&T has also stated no study is proposed to be undertaken at present to implement the guidelines.

SHRIMATI MARGARET ALVA: Sir, we have asked for statement from the Home Minister on the law and order situation in Delhi. (*Interruptions*)

SHRI V. NARAYANASAMY: Sir, there have been a number of rape and murder cases. (*Interruptions*)

MR. CHAIRMAN: Let the papers be laid first. (*Interruptions*)

(The Deputy Chairman in the Chair)

PAPERS LAID ON THE TABLE

Report and Accounts (1994-95) of the Electronics Trade and Technology Development Corporation Ltd., New Delhi and related papers.

THE MNISTER OF STATE OF THE MINISTRY OF PLANNING AND PROGRAMME IMPLEMENTATION AND MINISTER OF STATE OF THE MINISTRY OF SCIENCE AND TECHNOLOGY (SHRI YOGENDRA K. ALAGH): Madam, I lay on the Table, (1) of section 619 A of the Companies Act, 1956, a copy each (in English and Hindi) of the following papers:—

(i) Twenty-First Annual Report and Accounts of the Electronics Trade and Technology Development Corporation Limited, New Delhi, for the year 1994-95, together with the Auditors' Report on the Accounts and the com-